



**Hawaiian
Electric**

SPEAKERS BUREAU REQUEST FORM

Aloha! Thank you for your interest in Hawaiian Electric's Speakers Bureau program. Presentations are available the 2nd and 4th Wednesday of each month between the hours of 8 a.m.-12 p.m. Please email your completed request form to speakers@hawaiianelectric.com. Please note that a submission does not guarantee a Hawaiian Electric speaker; however, we will do our absolute best to accommodate your request. If there is no availability, you will be placed on a waitlist.

CONTACT INFORMATION

Contact Name:

Telephone Number:

Email:

School/Organization Name:

Please provide a brief description about your organization:

EVENT OVERVIEW

Event Name:

Event Location:

Event Date:

Event Start Time:

Event End Time:

PRESENTATION DETAILS

Select one: In-person Virtual

Topic of Presentation (*Select your topic from the drop down menu*):

Length of Requested Presentation:

Audience Size:

AUDIO VISUAL CAPABILITIES

Will a computer projector and screen be available?

Will a computer be available?

Comments / Other Information (e.g. – parking or other pertinent information):